



ST PETER'S · CAMBRIDGE
NEW ZEALAND

Web Programmer / Designer

Permanent, Full Time

About the role

We are looking for a confident, competent and motivated developer to review, design and develop a number of in-house web and business solutions. You will be a team player, working alongside 3 other developers, pay attention to detail, and are passionate about what you do.

Ideally, you will have end-to-end experience through design, development, implementation and support. You will also possess sound problem solving abilities, have solid SQL and ASP.Net, MVC, HTML5 and CSS coding experience and you will enjoy taking ownership of key business solutions.

Strong English written and spoken communication skills are essential.

All candidates must have a legal right to work in New Zealand.

This is a varied role with numerous significant projects to sink your teeth into and it will provide the right candidate with a good work/life balance. Salary will depend on level of experience.

This position will commence in April 2017.

Who are we?

St Peter's is one of New Zealand's leading Independent, Anglican, co-educational, day and boarding secondary schools for Years 7 to 13 students.

The ethos of the School is based on providing a holistic education for the whole person - Body, Mind and Spirit.

Our campus caters for approximately 1100 day and boarding students, on 100 acres of park-like grounds near Cambridge, a short drive from Hamilton City.

Applications by Application Form, covering letter, and CV, with details of three referees close at Noon, Tuesday 28 March 2017

For further information, please view our website for a Job Description and Application Form. <http://www.stpeters.school.nz/Welcome/Work-at-St-Peter-s>

Applications to be sent to the Human Resources Manager. Email HR@stpeters.school.nz or post to Private Bag 884, Cambridge, 3450.



ST PETER'S
CAMBRIDGE

Job Description:

Web Programmer / Designer

Position Title:	Web Programmer / Designer
Reports to:	Development Manager
Department:	Development
Tenure:	Permanent
Hours:	37.5 hours per week with flexibility as required.
Position review date:	March 2017

POSITION PURPOSE

The Web Programmer / Designer will create site layout/user interfaces from provided concepts by using standard HTML/CSS practices. The incumbent will develop robust, user-friendly .NET-based web applications, websites and databases and conduct routine daily maintenance of existing sites and applications.

RELATIONSHIPS

The Web Programmer/ Designer collaborates with staff/students in the following areas:

Internal

- Development Manager
- Development Department
- ICT Department
- Staff
- Students

External

MAJOR RESPONSIBILITIES

The Web Programmer/ Designer is responsible for:

- Assist in gathering requirements and project specifications this includes attending meetings to gather information on the project.
- Design, create and program SQL Server databases as per project needs.
- Communicate project status and deliverables with Manager to ensure they are kept up to date on all project progress and other staff as required.
- Perform routine site maintenance as needed in a timely manner with little or no disruption for users.
- Support the values and behaviours that will drive the St Peter's vision and strategy.

SAFETY AND WELLBEING RESPONSIBILITIES

All staff must:

- Take reasonable care of, and cooperate with actions taken to protect, the health and safety of both themselves and others.
- Understand the major hazards, risks, compliance requirements and correct safe work procedures in their area of responsibility, including the reporting of hazards and incidents.
- Demonstrate a proactive approach to health and safety by challenging unsafe behaviour/attitude and providing leadership on work health and safety matters.

SKILLS, EXPERIENCE AND ATTRIBUTES

- Possess solid Technical and design skills.
- The ability to understand and be able to program in computer languages.
- Ability to monitor and understand trends on the internet.
- Demonstrated ability working with computer and computer programming, using HTML, JavaScript, CSS, ASP .Net, C# and T-SQL.
- Strong understanding of web application development processes, from the layout/user interface to relational database structures.
- Ability to write clean and well-structured code.
- Proven experience in developing innovative, user-friendly, and professional website content.
- Effective time management skills and the ability to meet deadlines.
- Ability to use MS Office suite, including Word, Excel and Outlook.
- High-level oral and written communication skills with a client focus.
- Excellent attention to detail.
- Ability to be imaginative and creative and be adaptable and open minded with a changing priority list.
- Be able to accept criticism.
- Demonstrated ability to exercise discretion, tact and diplomacy when dealing with confidential issues.
- Demonstrated ability to communicate well to a diverse range of cultures and personalities and build solid relationships.

PHYSICAL ATTRIBUTES

- Exercise a high standard of professional dress and personal presentation.
- Demonstrate an ability to perform repetitive work.

EDUCATION AND TRAINING

- Tertiary qualifications in Computer Science or a related discipline, or an equivalent combination of relevant experience and/or education/training.
- Knowledge or a clear capacity to develop knowledge of the independent school sector.